



Owner Profiles

Condo Manager allows you to save, and keep handy, all your owner information, such as:

- Name, address, several telephone numbers
- Email addresses
- Alternative address to be used automatically during a specified period of the year
- All occupants with or without handicap - needed for firemen and civil protection
- Parking lots and vehicles that are authorized to be parked there
- The amount of maintenance fees and other periodical charges
- Details of the mortgage
- Information on two persons for emergency purposes
- Details of the information required for Pre-Authorized Payments
- The way the account holder wants his correspondence - mail or email
- The entrance code
- The list of pets with breed, name, color, weight, license and license due date
- Plus 10 personalized fields that you can name at your discretion
- Free text zone to type any text you wish

You can also

- Create a master account grouping all units still owned by the developer (Promoter) which enables you to send only one statement for all that owner's units
- Attach/scan any file (as Word, Excel, Image, Contract, PDF files)
- Access the account statement, CC&R, communications and ARCR history directly without exiting the screen
- Have more than one owner per unit
- Consult the history of previous owners

Description	Amount	ACH?
Total	733.48	
Common Fees	633.48	No
Monthly expenses for Sport Club	25.00	No
Small Bin Storage	15.00	No