



# Utility Billing

This optional module allows calculating and charging owners for utilities, like electricity, water or gas consumption

**Setup Utility Type and let Condo Manager calculate and charge the appropriate amounts to every owner**

- Setup as many utility types as needed with the following options:
  - Flat charges
  - Fees per day or per period
  - Variable fees per level of consumption (one rate per level or rate of the highest level of consumption reached)
  - Variable fees without any level

**Use your PDA to record the meter readings if you don't receive the information on a file**

- Export a file containing all your owners' names and a place to record the readings to be used on your PDA for data entry
- Import the file back from PDA directly into Condo Manager

**Import file from utility providers**

- Import files from utility providers so that you don't have to capture the information yourself

**Produce and print/email with automatically preformatted invoices for utilities**

**Keep a history of all utility billings with all details.**

Account	Unit	Name	Previous Reading Date	Previous Reading	Current Reading Date	Current Reading	Usage (KW)	Number of Days	Invoice #
Total							11,177.00		0
101.00	101	Mr Jack Black		1252	06/06/2008	1266	14	30	
102.00	102	Dr George McIntosh		3525	06/06/2008	3800	275	30	
103.00	103	Miss Grace Sheaffer		2582	06/06/2008	3600	918	30	
104.00	104	Miss Christina Blackburn		2895	06/06/2008	3400	545	30	
105.00	105	John Doe		2652	06/06/2008	3950	1298	30	
106.00	106	Mr Bob Sley		2125	06/06/2008	3495	1331	30	
107.00	107	Mr Francis Kirk		2153	06/06/2008	3597	1424	30	
108.00	108	Mrs Elan Ellis		2512	06/06/2008	3997	1085	30	
109.00	109	Mr Louis Harbert		2152	06/06/2008	3158	1006	30	
110.00	110	Mrs Pam Lambert		3252	06/06/2008	4985	1733	30	
110.02	110	Mr Ben Smith		2152	06/06/2008	3690	1538	30	